

# **WESTLETON PARISH COUNCIL**

Councillors are duly summoned to a **Meeting of Westleton Parish Council** to be held at a time to be confirmed [immediately following the preceding Annual Residents Meeting] on **TUESDAY 30 April 2024** in the Village Hall, Westleton. Members of the public are entitled to attend.

*Ian Haines*  
**Parish Clerk**

## **AGENDA**

### **24/59 Introductory remarks and apologies for absence**

### **24/60 Declaration of interests**

Council members to declare possible interests they may have in any items on the agenda, either pecuniary or non-pecuniary and to consider requests of dispensation.

### **24/61 Contributions from members of the public**

Members of the public who are present are not entitled to participate in the Council meeting but are invited to give their views on items on the agenda or raise other relevant issues for Council to note. (The time allowed: maximum of 3 minutes per speaker and up to 20 minutes in total for this item).

### **24/62 Pre Meeting Report from SCC Councillor**

To receive a report from Cllr Richard Smith.

### **24/63 Pre Meeting Report from ESC Councillor**

To receive a report from Cllr Paul Ashton.

### **24/64 Minutes of Previous Meeting**

To confirm the minutes of the meeting held on 25 March 2024.

### **24/65 Matters Arising from the Minutes**

### **24/66 Council Finances and Accounts**

- (a) Income 2023/24** – Year End Statement attached
- (b) Expenditure 2023/24** – Year End Statement attached
- (c) Bank Reconciliation 2023/24** attached
- (d) Year End Accounts Summary 2023/24** attached
- (e) Invoices and Payments** –

To consider the following for payment:-

From	Item	Amount
Guy McGregor Assocs	Payroll services - quarter	£16.20
Ian Haines	Clerk exp (£74.63) & gross salary (£744.03) April	£818.66
Jewson	Bark for Play Area (Com Field)	£626.33*
Sovereign Turf	Grass/turf for Swing Area (Com Field)	£476.40*
The Garden Range	Rubber grass mats & fixtures for Play Area (Com Field)	£1569.00*
SALC	Annual Membership Subscription	£242.81

\*Paid by Debit Card

### **24/67 Feedback from Working Parties**

- (a) **Common** – Cllr N Shearme to update. Minutes from CAG held on 26/3/24 attached.
- (b) **Community Field** – Cllrs P Holmes/ J Alexander to update.
- (c) **Car Parking** - Cllr B Banks to update.
- (d) **Allotments** - Cllr J Alexander to update.
- (e) **Affordable Housing** - Cllr C Fisher to update.

### **24/68 Planning applications**

From	Item	Details
Lime Tree Cottage, The Hill, Westleton IP17 3AW	DC/24/1168/FUL	Replacement rear porch with balcony above.
	<b>Status:</b>	<b>Deadline for observations: 1/5/24</b> <b>Response:.</b>

### **24/69 Other Planning Matters**

Planning application [outside of area] for a medical waste incinerator in Hinton (SCC/0102/23SC)

### **24/70 Tree & Footpath Warden Report**

Cllr I Webber to report.

### **24/71 Westleton Village Fete**

To consider setting a date and to confirm the membership of the Working Party to take arrangements forward.

### **24/72 Energy Projects**

Update from Sub Committee Members.

### **24/73 Parish Council Surgery**

Cllr A Turner to provide feedback from the session held on 22/4/24.

### **24/74 Possible Reinstatement of Water Well on the Village Green**

Cllr C Fisher to update.

### **24/75 Correspondence to the Council**

Any correspondence to be noted and considered.

Date	Details of Correspondence	Actions Taken/Required

### **24/76 Date of Next Meeting**

To note that the Council next meets at 7.30pm on Monday 20 May 2024.

Exclusion of Press and Public (LGA 1972, Part 1, Schedule 12A, Section 100A(4)). To consider whether under Section 100A(4) of the Local Government Act 1972, the press and public should be excluded from the meeting on the grounds that the business to be transacted involves the likely disclosure of exempt information as prescribed in Part 1 of Schedule 12A of the Local Government Act 1972 and indicated against each item marked\*\*\*